

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
CITY HALL, 1115 BROADWAY  
MONDAY, APRIL 6, 2020  
7:00 PM**

**NOTE: This meeting will be conducted via phone conference as part of COVID-19 response.  
Please see page 4 of this agenda for instructions for submitting public comments and for monitoring the meeting**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

1. **MOTION** – Approve Minutes of March 16, 2020 Regular Session (attached)
2. **MOTION** – Approve Minutes of March 20, 2020 Special Session (attached)
3. **MOTION** – Approve Minutes of March 30, 2020 Special Budget Session (attached)

**PROCLAMATIONS:**

- Mayor Michaelis will read a document proclaiming April 19, 2020 Congenital Diaphragmatic Hernia Awareness Day.

**PUBLIC FORUM:**

A. Citizens' Requests and Comments:

1. Trekking for CDH 5K Run/Walk for CDH Awareness Request – Rachel VonHatten, Event Organizer (attached)

**Anyone wishing to address the Council on any subject may do so at this time.  
Please come forward to the microphone.**

B. Requests of Council:

C. Staff Reports:

**UNFINISHED BUSINESS:**

- A. **MOTION** – Bill #20-40/RESOLUTION Approving the Revised Preliminary Plat of Carbay Crest Subdivision, Phase II (attached)

**NEW BUSINESS:**

- A. **MOTION** – Bill #20-42/RESOLUTION Approving “Change Order” Submitted by Mettler Development for the Demolition of 516 9<sup>th</sup> Street (attached)
- B. **MOTION** – Making Tentative Budget for FY 2020-2021 Available for Public Review at City Hall and Setting the Public Hearing Date for 7:00 PM on Monday, April 20, 2020 (attached)
- C. **MOTION** – Approving Transfer of Graves in City Cemetery (Gruendemann to Dean-Deibert) (attached)

**Continued**

- D. **MOTION** – Approve Building Permit Fee Waiver Request Submitted by St. Paul Catholic Church (attached)
- E. **MOTION** – Approving a Notice of Municipal Letting, Bid #F-02-20 for Purchase of Three New Automatic CPR Devices (attached)
- F. **MOTION** – Award Bid #PW-18-17, for the US 40/Hemlock Street/Frank Watson Parkway Intersection Signalization Project (attached)
- G. **MOTION** – Bill #20-43/RESOLUTION Approving Limited Construction Engineering Services Agreement with Oates Associates, Inc., for the Proposed Hemlock Street Traffic Signal at CSXT Railroad Crossing (attached)
- H. **MOTION** – Bill #20-44/ORDINANCE Declaring 1995 Chevrolet Blazer Surplus Property and Authorizing Its Sale (attached)
- I. **MOTION** – Bill #20-45/ORDINANCE Declaring a 1992 Spartan Diamond Fire Apparatus Surplus and Authorizing Its Sale (attached)
- J. **MOTION** – Bill #20-46/RESOLUTION Requesting Road Closure for 2020 Schweizerfest Event (attached)
- K. **MOTION** – Bill #20-47/RESOLUTION Requesting Road Closures for 2020 Schweizerfest Parades (attached)
- L. **MOTION** – Bill #20-48/ORDINANCE Repealing and Replacing Table and Diagram from Chapter 90—Zoning, Article V – Off-Street Parking and Loading, Sec. 90-224 – Design Requirements (attached)
- M. **MOTION** – Bill #20-49/ORDINANCE Amending Zoning Classification of Property Located at 1208 Old Trenton Road From “R-1-B” Single-Family Residential District to “I” Industrial (attached)
- N. **MOTION** – Bill #20-50/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for a Brewery to Operate within the C-2 Zoning District (attached)
- O. **MOTION** – Bill #20-51/ORDINANCE Granting Special Use Permit to TJO Holdings, LLC, for a Brewery Within the C-2 Zoning District at 907 Main Street, PIN #01-2-24-05-07-201-018 (attached)
- P. **MOTION** – Bill #20-52/ORDINANCE Approving and Authorizing Execution of a Development Agreement for a Project in Business District Number One with TJO Holdings, LLC, and Other Actions Related Thereto (attached)

- Q. **MOTION** – Bill #20-53/ORDINANCE Amending Chapter 6, of the Code of Ordinances, Alcoholic Liquor, to Increase the Number of G Liquor Licenses to Three (attached)
- R. **MOTION** – Bill #20-54/RESOLUTION Issuing Brandy Holman and Bill Holman a “G” Liquor License to Operate a Gaming Hall Pursuant to Chapter 6, of the Code of Ordinances, Entitled Alcoholic Liquor (attached)
- S. **MOTION** – Bill #20-55/ORDINANCE Amending Chapter 4, Cannabis, Repealing and Replacing Article II, and Opting Out of Licensing Cannabis Dispensaries (attached)
- T. **MOTION** – Bill #20-56/ORDINANCE Amending the Code of Ordinances, Chapter 90, Establishing Zoning Regulations for Cannabis Craft Growing Facilities in Industrial Zoning District (attached)
- U. **MOTION** -- Bill #20-57/ORDINANCE Amending the Code of Ordinances Chapter 4, Cannabis, To Permit Craft Growing of Cannabis in Industrial Zoning Districts (attached)

**REPORTS:**

- A. **MOTION** – Approve Warrants #1161 and #1162 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing the open meetings act exemption(s) allowing the meeting.

**ADJOURNMENT:**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Dylan Stock, ADA Coordinator, by 2:00 PM on Monday, April 6, 2020.

PLEASE SEE FOLLOWING PAGE FOR INSTRUCTIONS  
FOR MONITORING AND PARTICIPATING IN THIS PUBLIC MEETING

### **Directions for Public Monitoring of Highland City Council Meetings:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 422312**

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens’ portal on the city’s website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php). Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.